



impro technologies®
ACCESS CONTROL

“how to”
MANUAL

backup & restore **ACCESS PORTAL LITE**

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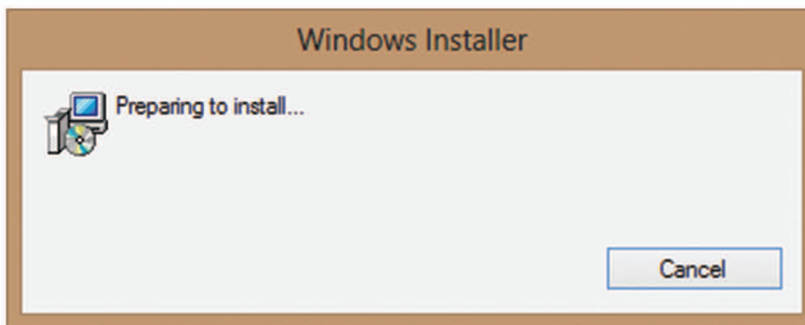
Overview

It is our understanding that customers have a requirement to back up and restore the database on the Access Portal Lite system.

This tool has been created to allow the user to install software and connect to the Access Portal Lite controller, to backup and restore the

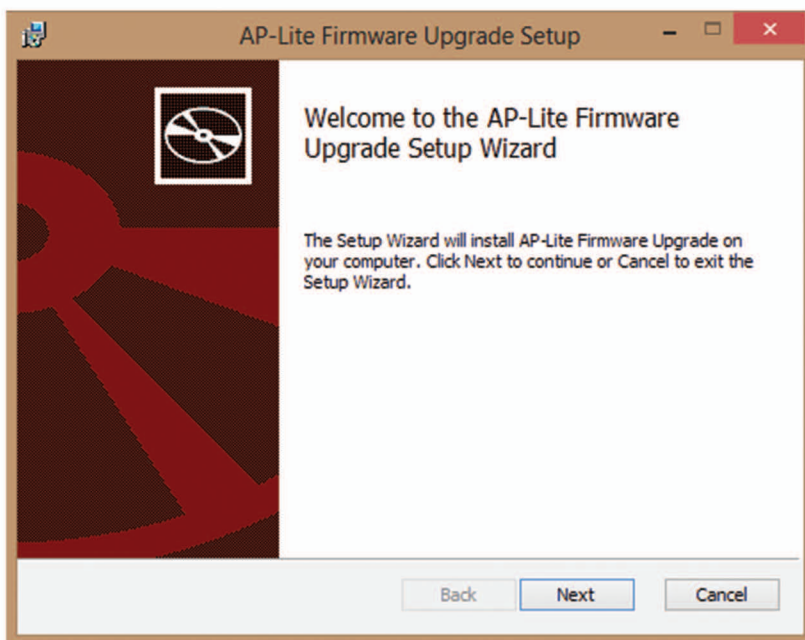
information on tagholders, access groups and transactions.

Quick run through of the installation



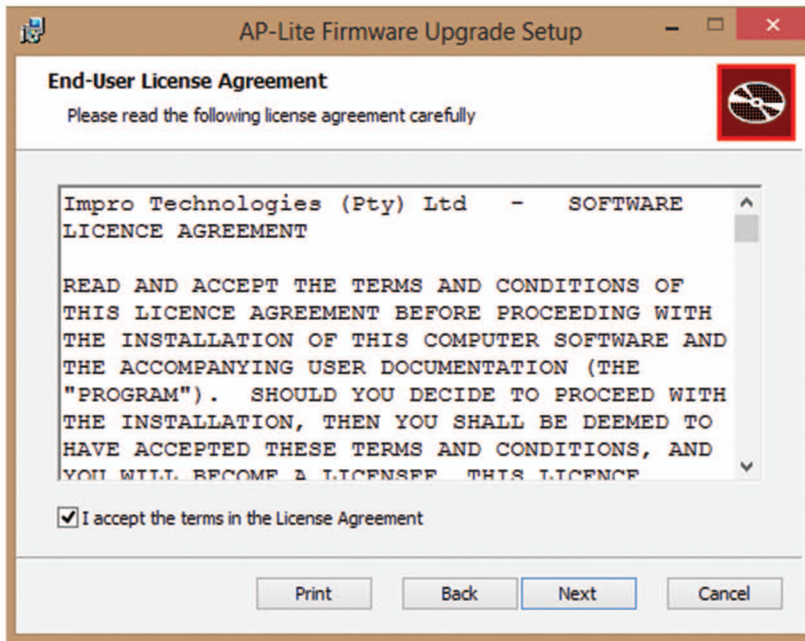
Step 1 – Run the setup

This is the first screen where the installer starts from after you have double clicked on the setup icon. After this loads, the software will take you to a welcome screen which will guide you through the installation process.



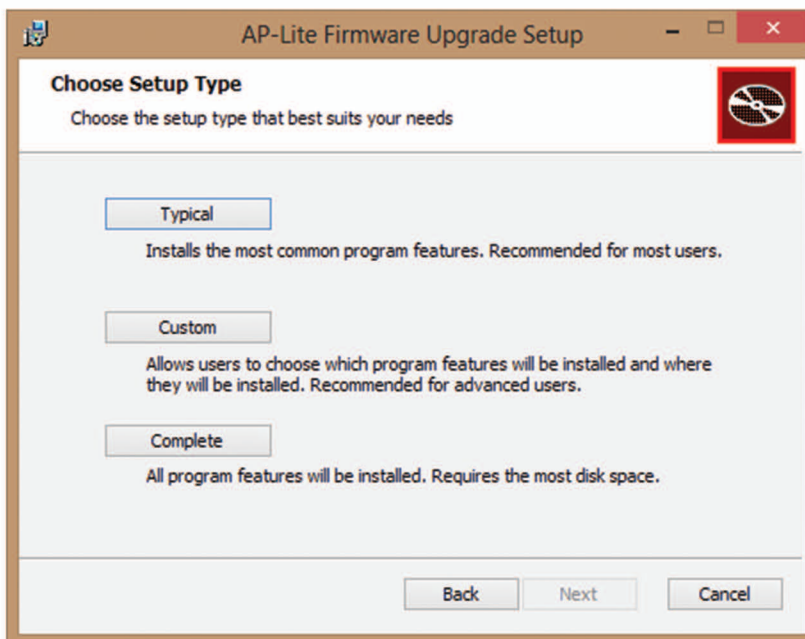
Step 2 – Welcome screen

A basic screen advising that you are about to run the installation and the process will start after pressing the next button.



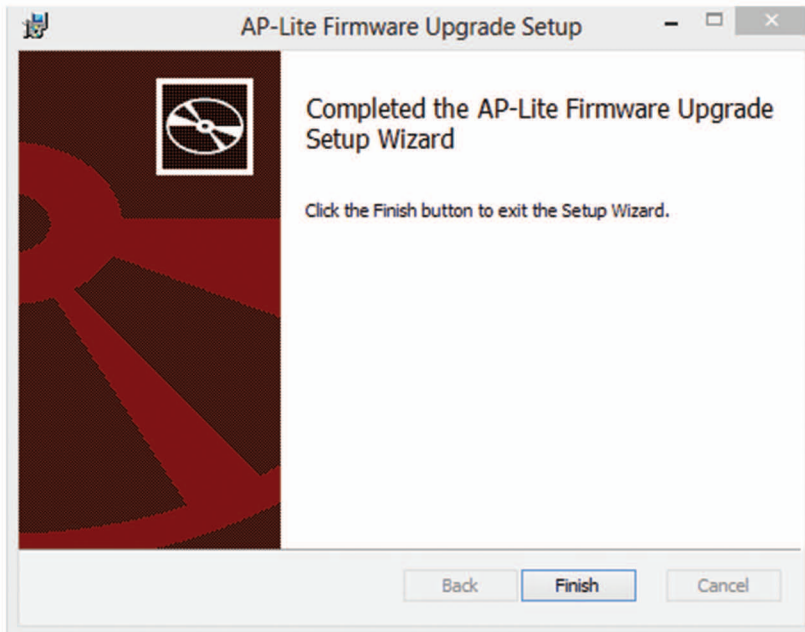
Step 3 – End User License Agreement

This needs to be accepted in order to continue with the installation. Please read through this agreement before continuing with the installation.



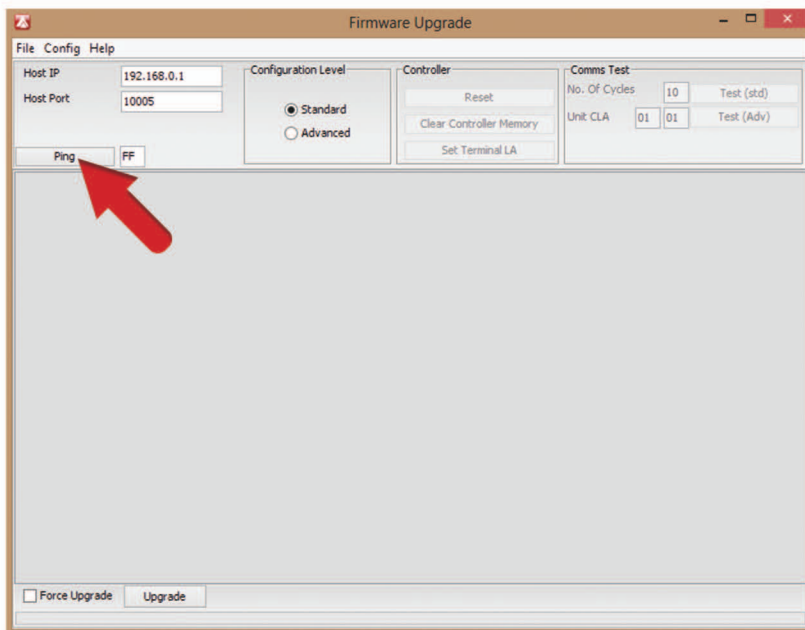
Step 4 – Choosing setup type

There are three options available. Typical installs the most commonly used features. This is recommended for most users. Custom enables you to choose your preferred features. Complete installs all features.



Step 5 – Finish installation

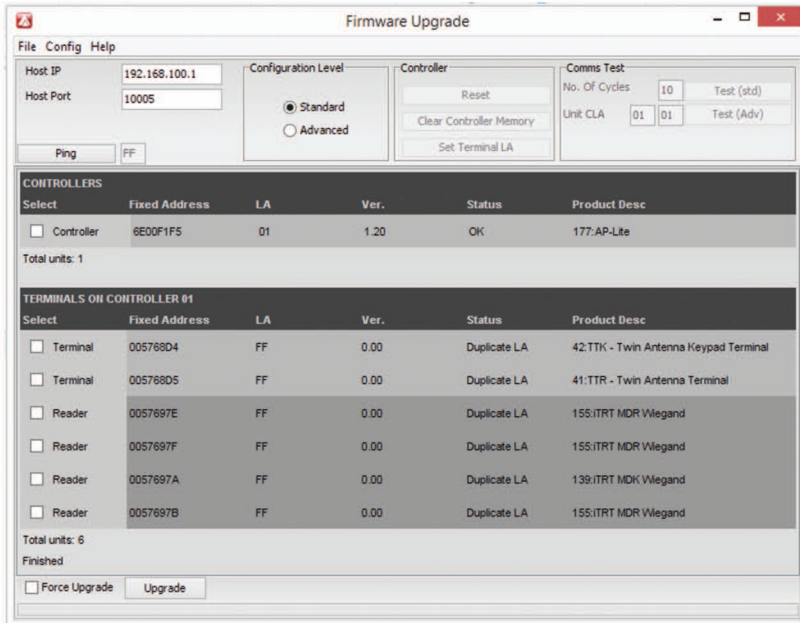
Click finish to end the installation process. You may now open the software.



Step 6 – Opening the software

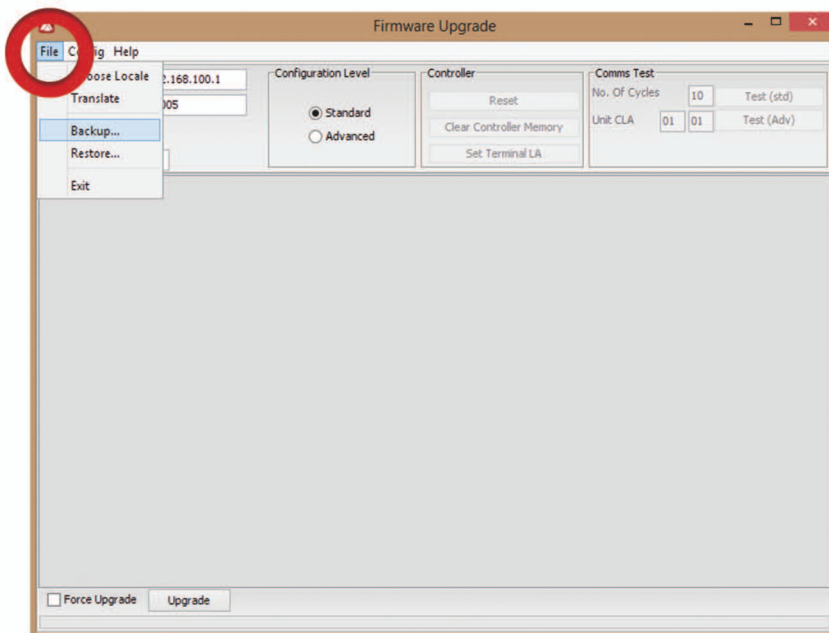
Upon opening the software you will see the following screen (left). Under Host IP you will need to change this to the IP address of the Access Portal Lite controller you are currently wanting to backup/restore.

Type in the correct IP address and click Ping. You do not need to change the port which is standardly set as 10005.



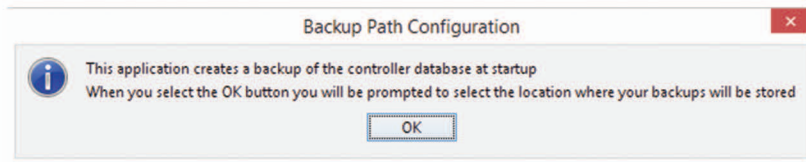
Step 7 – Ping information

Information will pop up in the table below. This provides all the information for the controller and associated devices (Your controller and terminals will look different as you are currently seeing the settings that were used for this manual). Once this information is populated, you are connected to the controller.



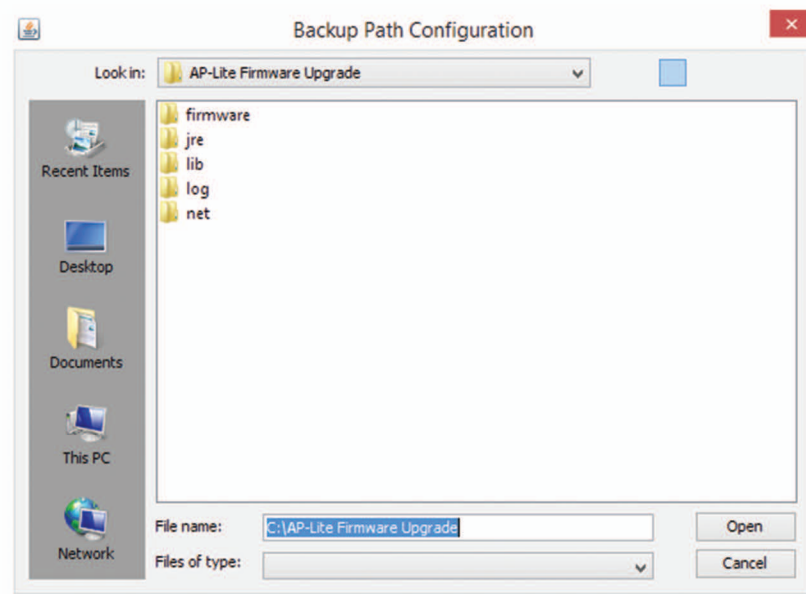
Step 8 – Backing up/ restoring the database

Click on File at the top left of the application and either choose Backup or Restore.



Step 9 – Backing up/ restoring the database prompt screen

A prompt screen will pop up (see left). If you agree, click OK and continue. Depending if you are completing a backup or a restore, you will either be asked for the location you want to open the database file from (if you are performing a restore), or if you are performing a backup you will be asked where you would like to save the backup on the computer.



You may choose any location that suits you.

Name	Date modified	Type	Size
firmware	2014-11-04 08:21 ...	File folder	
jre	2014-11-04 08:21 ...	File folder	
lib	2014-11-04 08:21 ...	File folder	
log	2014-11-04 08:21 ...	File folder	
net	2014-11-04 08:21 ...	File folder	
accessControlLocal_Site 1_2014-11-04(082430).bak	2014-11-04 08:24 ...	BAK File	10 KB
firmware.properties	2014-11-04 08:25 ...	PROPERTIES File	1 KB
FirmwareUpgrade.exe	2013-10-03 09:56 ...	Application	112 KB
FirmwareUpgrade.lax	2013-10-07 01:09 ...	LAX File	4 KB
lax.jar	2013-10-03 09:56 ...	Executable Jar File	41 KB

Step 10 – Checking a backup has been successful

You can navigate to the folder in which you chose to save your backup. In the folder you will find a backup file. This file will have the file extension of .BAK at the end. This is the entire backup of your Access Portal Lite device. If you have completed a restore, there is no need for this step.

Step 11 – Complete

Congratulations, you have successfully backed up / restored your database for the Access Portal Lite. Remember to backup often and keep your backups in a safe location for use when needed.